

**Drug Dog Advisory Council  
Special Meeting  
K.O. RAYBURN TRAINING CENTER  
CLEET  
2401 Egypt Rd. Ada, OK 74820  
October 5, 2023  
1:00 p.m.  
Minutes**

**MEMBERS PRESENT:**

Sr. Agent Anthony Moore – Chairman  
Asst. Chief Patrick Hawley, Vice-Chairman  
Officer Daniel Evans, OKC P.D.  
Deputy Chief Troy Newell, Bartlesville P. D  
Officer Jared Johnson, Ardmore P.D.

**STAFF PRESENT:**

Jason Potter, Operations Manager  
Kate Springer, Asst. General Counsel  
Janey Rowden, Records & Licensing Mgr.  
Elleigh Mills, LE Records  
Shirley Todd, Recording Secretary

**MEMBERS ABSENT:**

Captain Lance Schroyer, OHP

**VISTOR:**

**1. Call Meeting to Order**

Chairman, Sr. Agent Anthony Moore called the meeting to order at 1:05 p.m.

**2. Roll Call**

Roll was taken, five members present.

**3. Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open meetings Act. Notice was given to the Secretary of State on September 14, 2023, and the agenda was posted on October 3, 2023.

**4. Approval of Minutes**

There was no discussion.

**Action Taken:** Asst. Chief Patrick Hawley made the motion to approve the minutes as written. Officer Jared Johnson seconded the motion. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Deputy Chief Troy Newell voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

**5. Change of Oklahoma Drug Dog Standards and Guidelines for Canine Handler Schools.**

Discussion: Members developed standards and methods for reviewing and approving curriculum for dog handler training courses by sub-committee.

- 2.5. a The 4-week training courses for new canine teams will need to be approved by a sub-committee made up of three (3) of the Drug Dog Advisory Council (DDAC) members. Trainers will need to submit their curriculum for evaluation to the DDAC secretary. DDAC secretary will submit it to the sub-committee for review. A majority vote of the members of the sub-committee will approve or deny the training for new canine teams. DDAC sub-committee will submit decision to the DDAC secretary to inform trainer.
- 2.5. b Trainers will have ten (10) business days to contest the denial by submitting a letter to the DDAC secretary. DDAC secretary will notify DDAC of a letter received. DDAC will need to call a special meeting to discuss training. During DDAC special meeting DDAC can deny or approve by majority vote. The DDAC secretary will be responsible for informing the trainer.
- 2.5. c The criteria the Sub-committee will base approval on will consist of:  
Length of training; must be no less than four weeks. The team shows familiarity with low and high hides. The school offers indoor, outdoor and vehicle hides. When completed with the school, the handler will show proficiency in reading the dog's behavior.

**Action Taken:** Officer Daniel Evans made the motion to approve changes. Asst. Chief Patrick Hawley seconded the motion. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Deputy Chief Troy Newell voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

## 6. Review of Drug Dog Evaluator.

**Discussion:** DDAC reviewed and discussed Marquee Baldwin's application for evaluator.

**Action taken:** Deputy Chief Troy Newell made a motion to deny evaluator application Marquee Baldwin. Officer Daniel Evans seconded it. Officer Daniel Evans voted yes. Asst Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Troy Newell voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

## 7. CLEET Update

**Discussion:** Records and Licensing Manager Janey Rowden thanked the council for working diligently on getting the standards and guidelines updated. She informed that many canine schools have been contacted by DDAC Secretary to send their curriculum for review. Informed the council at the next meeting, DDAC can begin guidelines for the canine renewal process.

**No action required.**

## 8. Board Comments

There was no discussion.

**No action required.**

## 9. Public Comments

There was no discussion.

**No action required.**

**10. Adjournment**

**Action taken:** Asst. Chief Patrick Hawley made the motion to adjourn. Officer Daniel Evans seconded the motion. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Deputy Chief Troy Newell voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

Chairman, Sr. Agent Anthony Moore adjourned the meeting at 1:32 p.m.

DRAFT